When plans change

Learning Notes

First, work out which instruction changes and which one still applies.

Unit 2 / What does the time phrase tell you?

Clue	Meaning and form
usually	repeated habit: walks
right now	action in progress: is waiting

Your learning route

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Separate the two details ·Apply today's update

02 Choosing the tense for routines and temporary actions p. 2
Look for the time clues ·Build each verb separately

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Name _____ Class _____

Date _____

01 Reading a change to a school notice

Learning goal Work out which instruction changes and which one still applies.

Key idea

Read the first notice for the original plan. Underline the exact detail replaced in the update. Copy any other relevant detail from the original notice only after checking that the update does not change it. A new room does not automatically mean a new meeting time.

Worked example

Notice: Band meets at 4 pm in Room 2. Update: Use Room 8 today; the time stays the same. Where and when should a player go?

1 **Separate the two details** Write time and room on separate lines. The first notice gives 4 pm and Room 2.

2 **Apply today's update** Change only the room line to Room 8. Read both lines together as one set of instructions for today.

Worked answer Room 8 at 4 pm. The update replaces the room. Neither message gives a new time.

Common mistake "Go to Room 8, but I do not know the time."

Check your thinking The update explicitly keeps the time. Carry 4 pm forward from the first notice.

Unit 1 • Guided practice

Art club: Meet at the gate at 3:20. Update: The gate is closed. Wait outside the library instead. Where and when will you wait?

Hint Make two columns headed Place and Time. Replace only the entry named in the message.

02 Choosing the tense for routines and temporary actions

Learning goal Use present simple for a routine and present continuous for an action in progress.

Key idea

Find a signal such as usually or right now, then check the subject. A routine with she takes -s; an action in progress takes is plus the -ing form. A frequent mistake is to write she making without a form of be.

Worked example

Kai usually ___ (walk) to school, but right now he ___ (wait) for the bus.

1 **Look for the time clues** Usually describes repeated journeys. Right now zooms in on what Kai is doing at this moment.

2 **Build each verb separately** For the repeated action, Kai takes walks. For the current action, use is plus waiting; include both words.

Worked answer walks; is waiting. Usually tells us his routine. Right now puts us inside the second action.

What does the time phrase tell you?

Clue	Meaning and form
usually	repeated habit: walks
right now	action in progress: is waiting

Common mistake “Kai is usually walk to school.”

Check your thinking Use walks for his usual journey. The current bus-stop scene needs is waiting.

Unit 2 • Guided practice

The twins often ___ (share) a desk. Look! They ___ (move) their books to two tables.

Hint Circle the two time expressions. Check both the verb ending and the helping verb.

03 Writing an invitation that someone can answer

Learning goal Invite a classmate, give a usable arrangement and ask for a reply.

Key idea

Start with a friendly invitation and name the event. Put the time and meeting place together so the reader can act. Finish with a question inviting a reply. A lively description alone leaves your reader unsure where to go.

Worked example

Invite Yan to a board-game afternoon on Saturday at 2 pm. Meet at the library door. Ask if she can come.

1 **Make it possible to attend** Imagine Yan accepts. She needs the activity, Saturday at 2 pm, and the library door. A library alone may have several meeting places.

2 **Invite a reply** Offer the invitation, then give Yan an easy question to answer. A friendly closing alone may leave the next step unclear.

Worked answer Hi Yan, would you like to play board games on Saturday at 2? Let's meet at the library door. Can you come? The final question tells Yan what to do next.

Common mistake "See you on Saturday!"

Check your thinking Yan has not said yes yet, and Saturday alone gives no time. Include the arrangements and ask if she can join.

Unit 3 • Guided practice

Invite a friend to paint a banner on Friday at 4 pm. Meet outside the art room. Ask for a reply.

Hint Tick four details before you finish: event, time, meeting point, reply.

Apply what you learned

Unit 1 • New context

Original: Chess meets on Friday at noon in the hall. Update: This week meet Thursday; all other details stay the same. Where and when?

Unit 2 • New context

Lara normally ___ (cycle), but at the moment she ___ (push) her bike uphill. Complete both verbs.

Unit 3 • New context

Invite Max to sketch boats on Sunday at 10 am at the pier entrance. Ask for a reply.

Unit quiz

Instructions Work independently. Show your thinking, then hand your work to your teacher or parent.

Task 1

Notice: Bring your form to the hall on Tuesday. Update: The hall is busy. Hand forms to the office on the same day. Where and on which day?

Task 2

My cousin normally ___ (train) on Tuesdays. At this moment she ___ (rest) on the bench.

Task 3

Invite a classmate to a book swap at noon on Monday. Meet at the reading corner. Ask whether they will join.

Check your practice

Unit 1 Reading a change to a school notice

Guided practice Outside the library at 3:20. Only the meeting point changes.

Application In the hall on Thursday at noon.

Unit 2 Choosing the tense for routines and temporary actions

Guided practice share; are moving. The plural subject takes share and are.

Application cycles; is pushing.

Unit 3 Writing an invitation that someone can answer

Guided practice Hi Bo, would you like to help paint our banner on Friday at 4? Let's meet outside the art room. Please let me know if you're free.

Application Hi Max, would you like to sketch boats on Sunday at 10 am? Let's meet at the pier entrance. Can you make it?

Revisit a task Choose one task. Copy a clue or rewrite one part of your answer.